

AU Transportation fleet is provided to Andrews University departments for AU department use only. We do not rent vehicles for private or non-university use. Listed below are the requirements for drivers of Andrews University Transportation Vehicle.

- Age requirement: Driver's must be 21 years of age or older.
- AU Driving Test - taken at the AU Transportation office and generally takes 15-20 minutes.
- Driver's License must be a United States driver's license and valid for at least 3 or more years. International licensed drivers cannot be approved for rental of an Andrews vehicle until they have had a USA driver's license for at least three years.
A copy of Driver's current Driver's License is required (front and back) and kept in the office.
- A copy of a current Motor Vehicle Report (MVR) must be supplied to the AU Trans office. Reports can be secured by the Secretary of State in which the license was secured or by the Andrews University Transportation department. Cost for an AU Transportation MVR varies from state-to-state but is generally \$22.00.
- Driver cannot have more than 2 tickets or 1 at fault accident to be approved for driving.

Driver's tests must be scheduled and successfully completed before the date of vehicle rental. Motor vehicle tests take 45-60 minutes and cost \$55.00 per person. Tests can be scheduled by emailing or calling the AU Transportation office during office hours. We do not schedule motor vehicle tests on Friday. However, if one is needed to clear a driver for vehicle use – the cost for Friday testing is \$110.00 per person. Results of all Motor Vehicle tests are kept in the AU Transportation and do not need to be retaken once a person qualifies for a2 11a 612 2 reW*ntor24(e)-0 00712 reW*ntB/F2 11.04 Tf1 0 0 1 221.8 465.31 Tm0 g0